

**MEMORANDUM OF UNDERSTANDING
BETWEEN
IMPERIAL VALLEY COMMUNITY COLLEGE DISTRICT
AND
IMPERIAL VALLEY COLLEGE FACULTY ASSOCIATION CCA/CTA/NEA**

This Memorandum of Understanding (“MOU”) is entered into by and between the Imperial Valley Community College District (hereinafter referred to as "District") and the Imperial Valley College Faculty Association CCA/CTA/NEA (hereinafter referred to as "IVCFA") (hereinafter collectively referred to as the “Parties”), and is expressly made pursuant to the Educational Employment Relations Act and the current Collective Bargaining Agreement (“CBA”). The purpose of this MOU is to temporarily establish a faculty Co- Lead for the 8 week course implementation.

This MOU between the Parties is not intended to change the terms of the current CBA, but is instead a one-time, non-precedent setting agreement that may not be used as the basis of a past practice by either party.

TERMS

The Faculty Co-Lead – 8-Week Course Implementation is a tenured faculty member with experience in course scheduling, curriculum planning, or academic coordination; strong communication, collaboration, and leadership skills; and prior or current experience teaching 8-week courses. This faculty member will collaborate with the Instructional Dean to support the college-wide implementation of 8-week courses and serve as a liaison between faculty, administration, and support departments to ensure effective scheduling, communication, and adoption of the 8-week format. The Faculty Co-Lead will receive 3.0 units of reassigned time per semester as a 177-day faculty member, beginning after the selection of the position and ending June 13, 2026.

MAJOR RESPONSIBILITIES:

- o Co-lead the 8-Week Course Implementation Task Force with the Instructional Dean.
- o Set agendas, facilitate meetings, track progress, and ensure timely execution of the implementation plan.
- o Research and recommend courses and scheduling models suited for 8-week delivery.
- o Serve as the main liaison for faculty during the transition.
- o Work with department chairs to identify courses suitable (green), adaptable (yellow), or unsuitable (red) for 8-week delivery.
- o Provide guidance, gather feedback, and communicate faculty needs to the Task Force and administration.
- o Support course mapping and alignment across departments.
- o Partner with communications, student services, and academic support teams to ensure campus-wide alignment and timely updates.
- o Assist in planning professional development sessions and share best practices for teaching in compressed formats.
- o Collaborate with the OER Faculty Coordinator to expand open resource options for 8-week courses.
- o Participate in data reviews of success and retention metrics.
- o Recommend adjustments for future scheduling, support, and implementation phases.

This Memorandum of Understanding (MOU) shall become effective upon the selection of the Faculty Co-Lead – 8-Week Course Implementation and shall remain in effect until June 13, 2026.

For the District:


Johanna Fisher (Nov 11, 2025 08:24:40 PST)

Nov 11, 2025

Date

For the Faculty Association:


Elizabeth Trevino

Nov 14, 2025

Date